

Become an Assessor

Become an Assessor and develop your best-practice recruitment skills with hands-on experience of recruiting to our award-winning NHS Graduate Management Training Scheme.

We are recruiting for our September 2017 intake and we need Assessors to help us find the best talent there is.

You can volunteer for one day or several days (to suit your capacity), and you will be able to take an active part in recruiting at interview stage, and/or at an assessment centre.

The interview and assessment centre dates & locations are;

Interviews

London – 23rd – 27th January 2017 - Regus, City Point, 1 Ropemaker Street, London EC2Y 9HT

Leicester – 31st January – 2nd February 2017 – Leicester Tigers, Aylestone Road, Leicester, LE2 7TR

Leeds – 6th February – 10th February 2017 - No. 3, The Embankment, Sovereign Street, Leeds, LS1 4GP

Assessment Centre

14th March – 24th March 2017 - Leeds - No. 3, The Embankment, Sovereign Street, Leeds, LS1 4GP

IMPORTANT

Our recruitment process changed for the 2016 intake (onwards) so if you did not take part in the last recruitment process (in March 2016) then training will be provided for all assessors volunteering for the Assessment Centre stage only. This training will be provided on the afternoon prior to the day that you will be due to assess on, and will also be taking place at the same venue as above.

If you need to book onto a training session please email Graduate.Assessors@leadershipacademy.nhs.uk and **DO NOT** book it as part of your on-line assessing availability.

Accommodation will also be available close by and will be confirmed closer to the event. If you require accommodation please e-mail Graduate.Assessors@leadershipacademy.nhs.uk

Please forward this on to your colleagues or anyone that maybe interested in helping us out. (Please note that assessors must be a band 7 or above).

To ensure you are always kept up-to-date with our recruitment dates please join our NHS Leadership Assessor group on LinkedIn
http://www.linkedin.com/groups?gid=3410976&trk=hb_side_g

How to register:

1. Click on the below link to register to the assessor registration portal. You will need to register with your first name, email address and a password.

<https://nhs.assess.cappats.com/Account/Register>

2. Once registered, please complete the assessor registration form

- Once you have completed the form, click “continue” to access the assessment events. Click on the locations you are interested in. You can select more than one location to show all events in preferred locations.

My Locations

Only events in areas you have subscribed to will be shown in the event month selection. Click on a location below to subscribe/unsubscribe to that location for event selection. If events exist for the selected location then the values in the event month selector will be adjusted to show that events exist for particular months.

LEEDS
LEICESTER
LONDON

- Select January 2017 from the search filter to see all available dates for next year.

Find an event

Use the search bar to filter events that you are interested in by Name, Month, Year, and/or event type. The number of events that exist in any particular month are shown as a count associated with that month. Clicking on a month will load that month's events into the event list. Once in the list, clicking on an event will show the event details in the Event details and registration section.

by Name or Location
January
2017
Select event type

Event month selection

January
February
March
April
May
June
July
August
September
October
November
December

- Click on the month to view the available events:

Event month selection

January
February
March
April
May
June
July
August
September
October
November
December

Event name	Event Location	Start date	End date	Event Summary	Event Type
London NHS Graduate Management Training Scheme Interviews (23/01/2017)	London, Regus Citypoint	23/01/2017	23/01/2017	London NHS Graduate Management Training Scheme Interviews	Face To Face

- Click on “Event Details and Registration” and select the date you wish to assess (this should turn the date blue) and click “save”.

Event Details and Registration

London NHS Graduate Management Training Scheme Interviews (23/01/2017) ♀ London

Event Information
Closest tube station is Moorgate
London NHS Graduate Management Training Scheme Interviews

Address
Regus Citypoint
1 Ropemaker Street
London

January 2017

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Key to your dates of interest

- Registered
- Pending
- Withdrawn
- Approved
- Booked
- Reserved
- Declined

Save

7. Your events will be stored under “My Events”.
8. Once you have registered your interest for the events, we will send you further confirmation in the New Year.

Thank you in advance for your help and we look forward to seeing you at one of these events!

Mary & Jamie

020 7871 4730/4741

Graduate.Assessors@leadershipacademy.nhs.uk

NHS Graduate Management Training Scheme Recruitment Team
NHS Leadership Academy