

Aspiring Chief Executive programme – Cohort 4

Supporting information and signed declaration form

To be completed by the Chief Executive/Chair/Accountable Officer of
employing organisation

The aim of the Aspiring Chief Executive programme is to identify, assess, develop and help deploy the next generation of chief executives to lead in an NHS accountable role focused on both service provision and system development within the next 12-24 months. As a Chief Executive/Chair/Accountable Officer you are being asked to support the application of one of your employees as detailed below.

Name of nominee:	
Current position:	
Type of organisation to suit their first chief executive position:	

As part of any talent management process, it is vital to discuss and agree the career aspirations and potential to progress to the chief executive role of the individual concerned. Therefore, as the sponsor of the nominee we ask you to set aside some time to discuss the career aspirations of your nominee and what support they might need to achieve this and then fill in the supporting information below. **Please note we will not accept any applications without this endorsement.**

Please ensure you complete each of the four questions on pages 2 and 3 of this document as well as the signed declaration on page 4.

1. What plans has the nominee put in place to ensure they are able to embed and reinforce their learning in their current role, and how will you support them? (maximum 250 words)

2. Why do you think that this nominee is right for this programme and this programme is right for the nominee? E.g. what additional learning are you hoping they will gain from the programme? What will their cohort gain from their participation? (maximum 250 words)

3. What impact would you expect to see on the nominee's performance as a result of undertaking this programme? E.g. You might want to consider any specific capacities and capabilities the nominee hopes to develop by undertaking the programme (maximum 250 words)

4. Is there anything else you would like to add in support of this nominee? (maximum 250 words)

Declaration

Applications for this programme require the support of the applicant's chief executive or in the absence of a chief executive, the chair or accountable officer of the employing organisation.

By their signature on this form, the applicant's chief executive/chair/accountable officer and therefore the employing organisation confirm that, should the applicant be successfully accepted onto the programme, they fully support the applicant to take part and agree to make the necessary work-place arrangements for the applicant to attend all the face-to-face elements and agree any study leave the applicant needs to complete the required study time. On average this would amount to one day a week for the year of the programme. Additionally, the participant will be supported to apply their learning within the organisation.

As part of this programme, each participant does some work for the executive team and board of the organisation of a fellow participant. The details of this work are agreed with the chief executive and chair of the receiving trust and remain strictly confidential to that trust. We request your agreement in principle as the sponsoring organisation of a participant to collaborate with one of their fellow cohort members in this way.

The programme place is fully funded – this does not mean to say the programme is free. If, having accepted a place, the applicant either fails to start or fails to complete the programme for any reason other than for a reason that the NHS Leadership Academy (in its absolute discretion) determines is an extenuating circumstance, the NHS organisation will pay the NHS Leadership Academy the sum of £20,000 as agreed recompense for subsidising the applicant's place on the programme.

Applicant Name:
Signature:
Date:
Chief Executive/Chair/Accountable Officer Name:
Your email address: Your telephone:
Organisation: