

## How to register on NHSx for access to the Healthcare Leadership Model Appraisal Hub

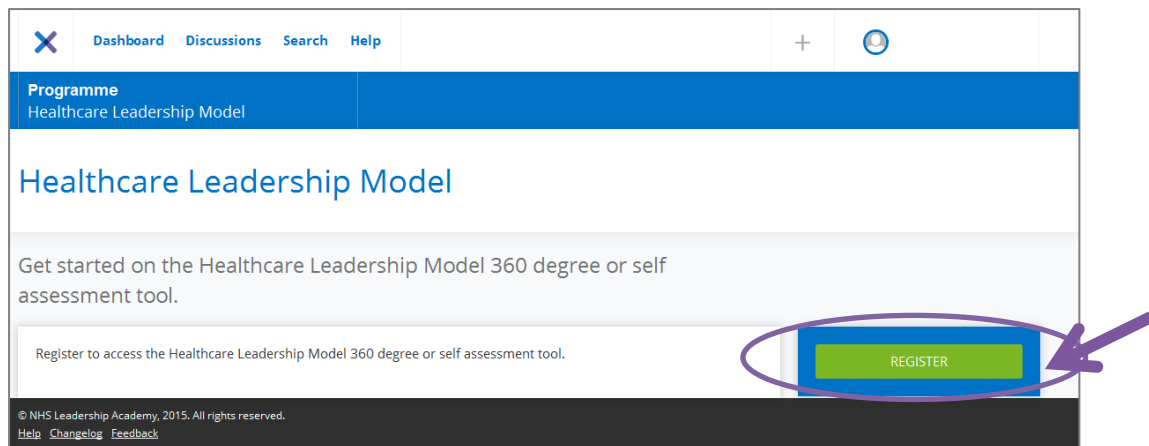
1. To access either the Healthcare Leadership Model self assessment tool or 360 degree feedback tool you will need an account with the NHS Leadership Academy's NHSx system. To sign up, either click 'Register now' on the 'Supporting tools and resources' page or go directly to: <https://nhsx.uk/register>

2. Under 'Create Account' enter your name, email, and a password of your choosing and click '**Create account**'

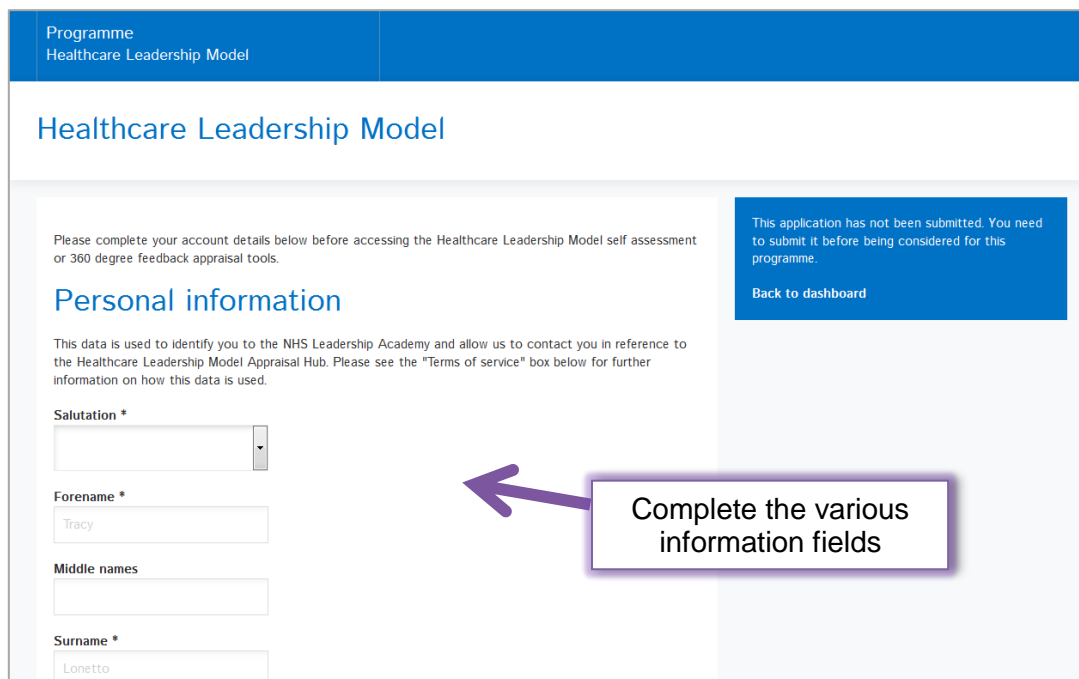
3. You will be taken to the 'Dashboard' screen. At the top of the screen your Academy ID (aID) number will appear in the green box. This will also be sent to your email address for reference.

4. Scroll down and you will find the Healthcare Leadership Model under the 'Available Programmes' section, select '**Register**' under Healthcare Leadership Model.

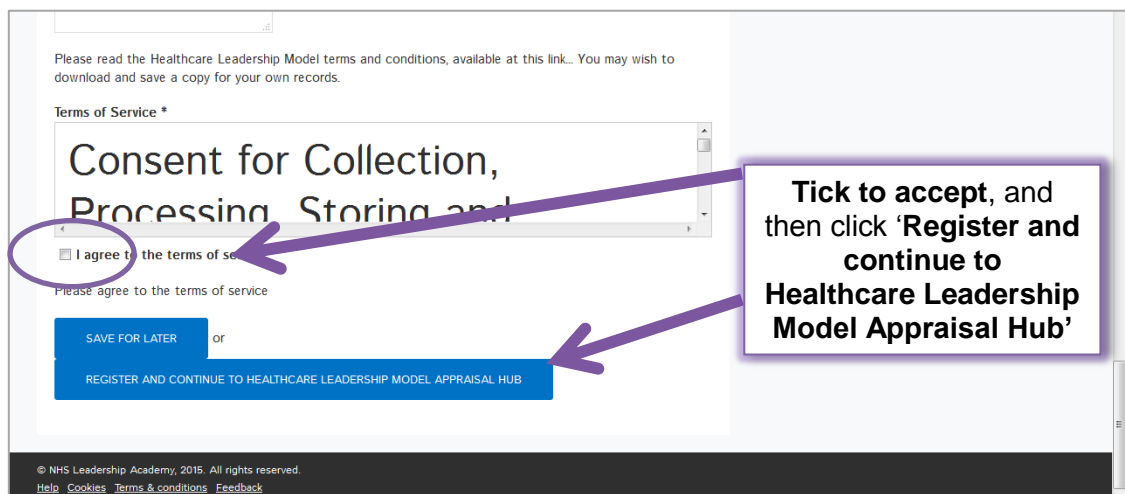
5. Confirm your selection by selecting 'Register' on the right hand side.



6. Complete the various information fields. These will include personal information as well as demographic information. The 'Terms of service' box includes further information on why this information is collected, and how it is used, stored, and processed.



Tick to accept, and then click 'Register and continue to Healthcare Leadership Model Appraisal Hub'



Please note: You will only need to enter this information once. NHSx will remember your details should you like to access any of the NHS Leadership Academy's other offerings, such as one of our [development programmes](#).

7. You will then be taken directly to the Healthcare Leadership Model Appraisal Hub log in screen.

Please **enter your aID as your user name** (see Step 3 above) **and the same password** you used for NHSx, and click '**Log in**'. You'll then be able to get started right away with the Healthcare Leadership Model self assessment tool and/or 360 degree feedback tool.

If you have been invited to take part via a pre-paid or group assessment, please note that you will need to **log out** of the Appraisal Hub, access the link in the email inviting you take part, and then log back in again.

Healthcare Leadership Model Appraisal Hub

NHS Leadership Academy

Welcome to the  
Healthcare Leadership Model Questionnaire

User name  
[10 digit number]

Remember: Your user name is a 10-digit number

Password  
●●●●●●●

Log in

Need an account? [click here](#)

To change or reset your password, [click here](#)

For any queries, contact JCA at [360support@icaglobal.com](mailto:360support@icaglobal.com)

Use the same user name (aID number) and password as for NHSx

**\*\*Facilitators should note** they will not receive access to the Facilitator options in the Appraisal Hub until they have passed their assessment (online, and observed if required), and their details have been confirmed with the Help Desk. Facilitators will receive further information once they have passed their online assessment on next steps to receive access to their additional functionality.\*\*

If you have any questions or issues with the NHSx system, please contact: [help@nhsx.uk](mailto:help@nhsx.uk)